

Exhibits

Collier Fair Vendor

Packet



(A.)	Participant's Manual	Pg. 2-5
(B.)	Rules and Regulations	Pg. 6
(C.)	Electrical Hook-Up Form	Pg. 7
(D.)	Concessionaire's Insurance Procedure	Pg. 8
(E.)	R.V Reservation Form	Pg. 9

(A.) PARTICIPANT'S MANUAL

ALL VENDORS ARE RESPONSIBLE FOR PURCHASING BADGES FOR THEMSELVES AND ALL EMPLOYEES, SPOUSES AND ANYONE ON GROUNDS WITH THEM UNLESS THEY ARE A MINOR CHILD.

ABSOLUTELY NO SIGNAGE,
WATERCOOLERS OR SUCKERBOARDS IN
MIDWAY. IT IS A FAIR LIABILITY; WE WANT OUR
WALK WAYS OPEN.

YOU PAID FOR SPACE NOT THE WALKWAY.
THANK YOU FOR YOUR UNDERSTANDING.

**PROOF OF INSURANCE MUST BE RECEIVED BY
FEBRUARY 14, 2022.**

**BALANCE OF PAYMENT MUST BE RECEIVED BY
FEBRUARY 1, 2022
OR YOUR SPACE WILL BE SOLD**

ATTENTION CONCESSIONIARES:

**DUE TO INSUFFICIENT FUND CHECKS BEING WRITTEN
TO THE COLLIER FAIR NO CHECKS WILL BE
ACCEPTED AFTER FEBRUARY 14, 2022.**

**CASH OR MONEY ORDER ONLY WILL BE THE
ACCEPTED FORMS OF PAYMENT FOR ANY PURPOSE
AFTER THAT DATE.**

PLEASE LIST NAME, GENDER, AND DOB FOR EVERYONE ON YOUR CREW. PLEASE PRESENT THIS FORM UPON CHECK-IN.

\$10.00 each ID

\$10.00 in advance and \$20.00 at Fair

CONCESSION NAME: _____

NAME	GENDER	RACE	DOB

(This form is to be returned BY FEBRUARY 1, 2022) Any changes or additions after this date must be given to Fair at the time of check in.

2022
COLLIER FAIR
DATES AND HOURS

Thursday, March 17, 2022, 6p.m. -11 p.m.

Friday, March 18, 2022, 6p.m. - 12a.m.

Saturday, March 19, 2022, 1p.m.-1a.m.

Note: Jr. Deputy's from 9am.-12pm.

Sunday, March 20, 2022, 1p.m.-10p.m.

Monday, March 21, 2022, 6p.m.-11p.m.

Tuesday, March 22, 2022, 6p.m.-11p.m.

Wednesday, March 23, 2022, 6p.m.-11p.m.

Thursday, March 24, 2022, 6p.m.-11p.m.

Friday, March 25, 2022, 6p.m.-12a.m.

Saturday, March 26, 2022, 1p.m.-1a.m.

Sunday, March 27, 2022, 1p.m.-10p.m.

CONCESSIONAIRE & DELIVERY INFORMATION

Sysco

Greg Glover - 239-202-7093

Orders need to be in by first Thursday before the fair and second Thursday during the fair.

SERVICE DAYS

ABC Fire	3-14-22	3-15-22	3-16-22	
Saxon - 239-595-8251	Monday	Tuesday	Wednesday	
Gas Company	3-16-22	3-18-22	3-23-22	3-25-22
First Class Plumbing	Wednesday	Friday	Wednesday	Friday
239-597-9997				
C.O.D ONLY				

Welder

Matt Kent Repairs

Matt Kent

239-253-9002

RV Pump-Out

Monty Sanitation

Cost \$40.00 Pay in the Fair Office and Get Pump-out Ticket

Pump-outs available every day

UPS 239-403-7438

FED EX 800-463-3339

******ALL DELIVERIES WILL BE PICKED UP OUTSIDE THE FRONT GATE OF THE FAIR OFFICE. NAMES WILL BE ANNOUNCED OVER THE P.A. FOR PICK UP. THE FAIR OFFICE WILL NOT SIGN FOR ANY DELIVERIES******

(B.) RULES AND REGULATIONS

1. FIRE DEPARTMENT RULES
2. HEALTH DEPARTMENT RULES

(C.) ELECTRICAL HOOK-UP FORM

(Electric sold \$2.00 an amp with a minimum of 30amps.)

Electrical requirements at location:

AMPS _____

Volts _____

Phase _____

30 ___ 50 ___

(D.) CONCESSIONAIRE’S INSURANCE PROCEDURE

NOTE: THE COLLIER FAIR DOES NOT SELL LIABILITY INSURANCE.

Individual Vendors are responsible for carrying liability insurance for the 2022 Fair. Each policy must be for at least \$1,000,000 (one million dollars). **Each policy MUST list the following as:**

“Additional Insured”:

Collier County Agricultural Fair and Exposition, Inc.
Collier County Fair Board
Collier County Government
Collier County Board of Commissioners

All of these must be on your policy or it will not be accepted!

All Golf Carts that are being used by vendors on the fairgrounds must show proof of coverage on them or you will not be allowed to drive them on the fairgrounds.

Please also submit a copy of your “Workmen’s Compensation policy.

Once your application has been accepted, you are required to provide the Fair with your proof of Insurance. **All policies must be submitted to our Insurance Company for approval; therefore, we must receive all vendor/concession policies by FEBRUARY 14, 2022. Vendors who arrive without proof of Insurance will not be allowed to set up.**

This form must be signed, dated and returned to us stating that you have received these requirements and understand them.

Thank you,

Don Jolly
Concessions Manager

I have read and understand the insurance policy that the Collier Fair has implemented for the 2022 Fair.

Signature _____ Date _____

Vendor/Concession Name _____

(E.) R.V RESERVATION FORM

There is a flat fee for R.V. Space during the Collier Fair:
R.V. Space = \$375.00

Owners Name: _____

Concession Name: _____

You're License Plate Number: _____

R.V. Permit Number: _____
(must be placed in a highly visible area on R.V.)

Number of R.V. _____ x \$375.00 = _____
Includes electric

R.V reservation form and monies are due when signed License is returned by Vendor/Concessionaire to the Fair Office. All R.V. pump outs should be done one day in advance and are cash only. Pump out tickets must be obtained when paying at the Fair Office.

R.V. space is reserved on a first come first serve basis. Location depends upon your arrival time.
We will only reserve the number of spaces that are reserved on this form.

All R.V. spaces must be vacated by 5:00 P.M on March 30, 2022. Any additional nights must first be approved by the Collier Fair Office.

Additional Night Rates are \$50.00 per night per vehicle.